

Free tax seminars



Australian Government
Australian Taxation Office

The Tax Office is presenting free small business seminars and a workshop in the Greater Sydney region in September 2009, and we invite you to attend. The sessions are:

Tax basics seminar – the fundamentals of tax for small business

- Business structures – sole trader, partnership, company and trust
- Income tax and deduction (including capital gains tax)
- Goods and services tax (GST)
- Budgeting for tax and paying your business tax

Activity statement essentials seminar – a comprehensive look at completing your activity statement

- The purpose and layout of an activity statement
- GST, PAYG withholding and instalments, and other labels examined
- How you can use activity statement data to plan and budget

Business deduction essentials seminar – a closer examination of income tax deduction rules for small business

- Expenses you can claim immediately, and those you can claim over time
- Expenses you can never deduct
- Trading stock and other special deduction
- Tax losses

WHO SHOULD ATTEND?

Small business operators, and those just starting or thinking about starting a new business, should consider attending these free tax seminars and workshops.

WHY SHOULD YOU ATTEND?

You will be informed about tax issues relevant to owning and operating a small business and receive practical tips for your business. All sessions detail how you can get further information.

THERE ARE TWO WAYS TO REGISTER

- 1. Complete the online registration form at www.ato.gov.au/busreg**
- 2. Phone 1300 661 104**

Seminar dates are over leaf.

Richmond	Date	Time	Venue
Activity statement essentials	Tuesday 1 September 2009	9.30am - 11.30am	The Richmond Club, 6 East Market Street, Richmond
Business deduction essentials	Tuesday 1 September 2009	1.00pm - 3.00pm	The Richmond Club, 6 East Market Street, Richmond

Chatswood	Date	Time	Venue
Tax basics seminar	Wednesday 9 September 2009	5.00pm - 8.00pm	Chatswood Club, 11 Help Street, Chatswood
Activity statement essentials	Thursday 17 September 2009	9.30am - 11.30am	Chatswood Club, 11 Help Street, Chatswood
Business deduction essentials	Thursday 17 September 2009	1.00pm - 3.00pm	Chatswood Club, 11 Help Street, Chatswood

Parramatta	Date	Time	Venue
Tax basics seminar	Tuesday 15 September 2009	9.30am - 12.30pm	Parramatta RSL Club, Cnr Macquarie and O'Connell Streets, Parramatta
Activity statement essentials	Tuesday 22 September 2009	9.30am - 11.30am	Parramatta RSL Club, Cnr Macquarie and O'Connell Streets, Parramatta
Business deduction essentials	Tuesday 22 September 2009	1.00pm - 3.00pm	Parramatta RSL Club, Cnr Macquarie and O'Connell Streets, Parramatta

Sydney	Date	Time	Venue
Activity statement essentials	Wednesday 23 September 2009	9.30am - 11.30am	NSW Leagues Club, 165 Phillip Street, Sydney
Business deduction essentials	Wednesday 23 September 2009	1.00pm - 3.00pm	NSW Leagues Club, 165 Phillip Street, Sydney
Tax basics seminar	Thursday 24 September 2009	9.30am - 12.30pm	NSW Leagues Club, 165 Phillip Street, Sydney

Hurstville	Date	Time	Venue
Activity statement essentials	Wednesday 30 September 2009	9.30am - 11.30am	Club Central Hurstville, Corner Cross Street and Crofts Ave, Hurstville
Business deduction essentials	Wednesday 30 September 2009	1.00pm - 3.00pm	Club Central Hurstville, Corner Cross Street and Crofts Ave, Hurstville